Fifty-fifth Meeting of the International Committee of Legal Metrology

Online meeting
20–22 October 2020
International Organization of Legal Metrology

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The International Committee of Legal Metrology is convened by its President, Dr Roman Schwartz, and will meet from 20–22 October 2020 in online-only presentation and discussion sessions.

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This working document for the 55th Meeting of the International Committee of Legal Metrology (CIML) is structured according to the draft agenda as published on the CIML meeting website at: http://online-55ciml.oiml.org/ciml.html

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1 Opening remarks and meeting protocol

1.1 Meeting protocol
The CIML President will first make some introductory remarks. The BIML will then explain the meeting schedule, the protocol for the online meeting itself, and the process for approval of resolutions and other actions following the meeting. Full details of the protocol will be made available at:

http://online-55ciml.oiml.org/ciml.html

1.2 Application of conditions for CIML voting
A written proposal specifying the conditions to be applied to CIML voting on resolutions following the 55th CIML Meeting is provided in Addendum 1.2 at:

http://online-55ciml.oiml.org/ciml.html

The proposals will be explained at the online CIML Meeting.

2 Roll call

3 Adoption of the agenda

Draft Resolution no. 2020/…

The Committee,

Approves the agenda for the online 55th CIML Meeting.

4 Minutes of the 54th CIML Meeting

The minutes of the 54th CIML Meeting are available for download as Addendum 4 at:

http://online-55ciml.oiml.org/ciml.html

Draft Resolution no. 2020/…

The Committee,

Approves the minutes of the 54th CIML Meeting …
5 **Report by the CIML President**

The CIML President will give an oral report at the online CIML Meeting. A written report will be made available at:

http://online-55ciml.oiml.org/ciml.html

**Draft Resolution no. 2020/…**

The Committee,

Notes the report given by its President …

6 **Report by the BIML Director on BIML matters and activities**

A written report by the BIML Director is available for download in English and in French as Addendum 6 at:

http://online-55ciml.oiml.org/ciml.html

An update will be given in an oral report at the online CIML Meeting.

**Draft Resolution no. 2020/…**

The Committee,

Notes the report given by the BIML Director …

7 **Financial matters**

7.1 **2019 accounts**

The accounts for 2019 and the external auditor’s report are available for download as Addenda 7.1a and 7.1b at:

http://online-55ciml.oiml.org/ciml.html

The BIML Director will present details of the accounts at the online CIML Meeting.

**Draft Resolution no. 2020/…**

The Committee,

Noting the accounts for 2019 and the BIML Director’s comments,

Considering the external auditor’s approval of the 2019 accounts,

Approves the 2019 accounts, and

Instructs its President to present them to the 16th OIML Conference.
7.2 **Budget forecast for 2020**

The BIML Director will provide the latest information available on the budget forecast for 2020 at the online CIML Meeting.

**Draft Resolution no. 2020/…**

The Committee,

*Notes* the report on the budget forecast for 2020 given by the BIML Director.

7.3 **Budget for 2021**

The BIML Director will provide an oral report on the budget for 2021 at the online CIML Meeting.

**Draft Resolution no. 2020/…**

The Committee,

*Notes* the report on the budget for 2021 given by the BIML Director.

7.4 **Arrears of Member States and Corresponding Members**

The BIML Director will provide the latest information available on outstanding arrears of Member States and Corresponding Members at the online CIML Meeting.

**Draft Resolution no. 2020/…**

The Committee,

*Notes* the report given by the BIML Director,

*Encourages* the BIML to continue its efforts to recover outstanding arrears of its Member States and Corresponding Members,

*Requests* those Members with arrears to bring their situation up to date as soon as possible.

8 **OIML publications and technical activities**

8.1 **Publications and project proposals**

8.1.1 **Final Draft publications submitted for approval by the CIML**

The following Final Draft Publications will be submitted for CIML approval following the online CIML Meeting and will be made available at:

http://online-55ciml.oiml.org/ciml.html#drafts
- New Recommendation: *Non-invasive non-automated sphygmomanometers* (Revision of R 16-1)
- New Recommendation: *Non-invasive automated sphygmomanometers* (Revision of R 16-2)
- New Recommendation: *Continuous totalizing automatic weighing instruments of the arched chute type*
- Revision of R 129 *Multi-dimensional measuring instruments*
- Revision of D 1 *National metrology systems – Developing the institutional and legislative framework*
- New Document: *Petroleum measurement tables*
- New Document: *Pipe provers for testing measuring systems for liquids*

If the proposals in agenda item 1.2 are accepted in the online vote which will immediately follow the CIML Meeting, each of the above publications will subsequently be subject to a separate vote on a resolution in the following form:

**Draft Resolution no. 2020/ …,**

The Committee,

Noting comments from its Members [if necessary],

Approves the Final Draft [Recommendation/Document, as appropriate] [Title].

### 8.1.2 Project proposals submitted for approval by the CIML

Any project proposals will be made available at:

http://online-55ciml.oiml.org/ciml.html

If the proposals in agenda item 1.2 are accepted in the online vote which will immediately follow the CIML Meeting, each project proposal will subsequently be subject to a separate vote on a resolution in the following form:

**Draft Resolution no. 2020/ …,**

The Committee,

Noting comments from its Members [if necessary],

Approves as a new project, under the responsibility of [TC/SC as appropriate], [Project title], to be conducted as specified in the project proposal provided in [Addendum 8.1.2.x] to the working document for this meeting.

### 8.2 Items for information

A written report on the work of OIML Project Groups will be made available at:

http://online-55ciml.oiml.org/ciml.html

The BIML will also give an oral report at the online CIML Meeting.
8.3 Key topics for the OIML Bulletin

A written report will be made available at:
http://online-55ciml.oiml.org/ciml.html

An oral report will also be given at the online CIML Meeting.

Draft Resolution no. 2020/…

The Committee,

…

9 OIML Certification System (OIML-CS)

9.1 Report by the OIML-CS Management Committee (MC) Acting Chairperson

A written report to cover items 9.1–9.4 is available for download as Addendum 9.1 at:
http://online-55ciml.oiml.org/ciml.html

The OIML-CS Management Committee (MC) Acting Chairperson, Mr Bill Loizides, will give an oral report at the online CIML Meeting.

Draft Resolution no. 2020/…

The Committee,

Notes the report of the OIML Certification System (OIML-CS) Management Committee (MC) Acting Chairperson,

Thanks Mr Bill Loizides for undertaking the role of MC Acting Chairperson, and

Thanks the members of the OIML-CS MC, Review Committee, Maintenance Group and Working Groups for their work.

9.2 Appointment of the OIML-CS MC Chairperson

Further to the report on the activities of the MC in item 9.1, the MC has selected Mr Mannie Panesar as the nominee for appointment to the position of OIML-CS MC Chairperson.

The process for the appointment of this position is given in the written report on items 9.1–9.4.

Draft Resolution no. 2020/…

The Committee,

Noting the selection by the OIML-CS Management Committee (MC) of Mr Mannie Panesar as the nominee for appointment to the position of MC Chairperson,

Having regard to section 4.2.5 of OIML-CS Operational Document OD-01 Edition 2,

Appoints Mr. Mannie Panesar as OIML-CS MC Chairperson for a period of three years from 1 January 2021.
9.3 Re-appointment of the OIML-CS MC Deputy Chairperson

Further to the report on the activities of the MC in item 9.1, the MC has selected Mr Bill Loizides for re-appointment to the position of OIML-CS MC Deputy Chairperson.

The process for the re-appointment of this position is given in the written report on items 9.1–9.4.

**Draft Resolution no. 2020/…**

The Committee,

Noting the selection by the OIML-CS Management Committee (MC) of Mr Bill Loizides as the nominee for re-appointment to the position of OIML-CS MC Deputy Chairperson,

Having regard to section 4.2.5 of OIML-CS Operational Document OD-01 Edition 2,

Noting the comments made by its members,

Re-appoints Mr Bill Loizides as OIML-CS MC Deputy Chairperson for a period of three years from 1 January 2021.

9.4 Recommendations from the OIML-CS MC to the CIML

Information on this item is provided in the written report on items 9.1–9.4.

**Draft Resolution no. 2020/…**

The Committee,

Noting the recommendation from the OIML Certification System (OIML-CS) Management Committee (MC) provided in Addendum 9.1 to the working document for this meeting,

Decides that reference to the marking of the OIML certificate number on measuring instruments should be removed from all OIML publications,

Requests the OIML-CS MC to revise the relevant OIML-CS publications and to develop a Guidance Note regarding the meaning of the OIML certificate number when it is marked on a measuring instrument,

Instructs the BIML to review all other OIML publications to identify those that include a reference to the marking of the OIML certificate number on measuring instruments, and

Instructs the BIML to identify the most appropriate method to amend/revise the relevant publications and to communicate this information to the Secretariats of the appropriate technical committees and/or subcommittees.
10 Report by the CEEMS Advisory Group Chairperson

It is intended to hold an online CEEMS Advisory Group (AG) meeting, open to registered members of the CEEMS AG, before the 55th CIML Meeting. More information will be made available to members of the CEEMS AG.

A written report will be made available at:

http://online-55ciml.oiml.org/ciml.html

An oral report on the CEEMS AG’s activities will be given by the CEEMS AG Chairperson at the online CIML meeting.

Draft Resolution no. 2020/…

The Committee,

Notes the report on the activities of the CEEMS Advisory Group,

…

11 Report by the RLMO Round Table Chairperson

It is intended to hold an online Regional Legal Metrology Organisation (RLMO) Round Table meeting, open to registered representatives of the RLMOs, before the 55th CIML Meeting. More information will be made available to RLMO representatives.

The RLMO Round Table Chairperson, CIML First Vice-President Dr Charles Ehrlich, will report on the conclusions of the Round Table meeting.

Draft Resolution no. 2020/…

The Committee,

Notes the report on the RLMO Round Table meeting given by its Chairperson.

12 OIML Awards

12.1 OIML Medals

OIML Medals are given to recognise the outstanding contribution of individuals to the development of legal metrology.

Draft Resolution no. 2020/…

The Committee,

Congratulations this year’s recipient(s) of an OIML Medal …

for their contribution to the work of the OIML.
12.2 OIML Letters of Appreciation

OIML Letters of Appreciation recognise excellent work on a specific project relating to legal metrology.

*Draft Resolution no. 2020/…*

The Committee,

*Congratulates* this year’s recipient(s) of an OIML Letter of Appreciation …

for their contribution to the work of the OIML.

12.3 OIML CEEMS Award

The OIML CEEMS Award is a special award given to an individual, a national service or a Regional Legal Metrology Organisation that has contributed significantly to legal metrology objectives on national or regional levels.

*Draft Resolution no. 2020/…*

The Committee,

*Congratulates* this year’s recipient of the OIML CEEMS Award – …. 

13 Future meetings

13.1 56th CIML Meeting and 16th International Conference (2021 – P.R. China)

Further information on the 56th CIML Meeting and 16th International Conference will be provided at the online CIML Meeting.

*Draft Resolution no. 2020/…*

The Committee,

*Notes* the information provided on the organisation of the 56th CIML Meeting and 16th International Conference in 2021,

*Thanks* the Peoples’ Republic of China for its invitation to host the 56th CIML Meeting and 16th International Conference in 2021, and

*Instructs* the Bureau to make the necessary arrangements to organise the 56th CIML Meeting and 16th International Conference in 2021.
13.2  57th CIML Meeting (2022 – Russian Federation)

Further information on the 57th CIML Meeting will be provided at the online CIML Meeting.

**Draft Resolution no. 2020/…**

The Committee,

*Notes* the information provided on the organisation of the 57th CIML Meeting in 2022,

*Thanks* the Russian Federation for its invitation to host the 57th CIML Meeting in 2022, and

*Instructs* the Bureau to make the necessary arrangements to organise the 57th CIML Meeting in 2022.

14  Other matters

15  Review of draft resolutions and meeting actions

16  Closing remarks